

PC Scrip 2017 - 2018

Terms and Conditions:

Scrip orders should be entered online at www.shopwithscrip.com. If requested, the scrip office can enter a PROXY order on your behalf and assign full credit to your scrip account. The normal weekly schedule is **all orders with full payment in the system by Monday morning at 10:00 A.M.** will be processed and your scrip cards will be ready for pick up by **Wednesday afternoon**, provided that the FedEx shipment arrives on time on Wednesday morning.

Unless we are requested to do otherwise by you, your scrip cards will be sent home with your student and you will not hold POMONA CATHOLIC responsible for any lost gift cards.

If you do not have a student at the school or you are an “**out of town**” user, we can arrange to have FedEx ship directly to you. Please contact the scrip department by email at scrip@pomonacatholic.org.

Payment may be completed in any of the following methods:

1. **PrestoPay** is the easiest and is the preferred method of payment.
2. Personal check **received by mail** or **dropped off** before 10:00 AM Monday.
3. **Cash** or **Money Order** logged in at the school front office before 10:00 AM Monday.
4. **Major credit card** payments may be arranged in advance with the finance department by accepting an additional convenience fee (currently 2.65%). Please contact the finance department at PC for the latest amount (909 623 5297).

Insufficient Funds:

Any orders with insufficient funds will incur a fee of **\$35.00** (subject to change without notice) payable to POMONA CATHOLIC. Scrip cards will be held at the POMONA CATHOLIC office pending receipt of the funds. After two insufficient transactions, Pomona Catholic will only accept cash or money order payments for the remainder of the school year.

Pomona Catholic Parents or Guardians - Each Pomona Catholic family has an obligation to purchase enough scrip to generate \$200 of scrip rebates for their student (one obligation per family). After the \$200 rebate level is reached, the amount over that will be split 50/50 with Pomona Catholic. Your portion will be applied to your student's school account and can be used for tuition, graduation fees, sports fees, etc.

Other Participants who wish to Credit Student – Friends, family and alumni may designate a PC student to be the one to be credited with the scrip rebates. After the other participant reaches the \$200 level of scrip rebates, the same 50/50 split would apply.

Other Participants without Student Credit – Others are encouraged to participate in the PC Scrip Program. You are not under any obligation to purchase a certain amount of scrip. The rebate amount will be split 50/50 with Pomona Catholic. A check will be provided to you at the end of each distribution cycle. The minimum distribution is \$100.

Distribution: Your portion of the (non-cash) rebates will be transferred to your student's account twice during the year. First, on October 31 and then again at the end of the SCRIP year, April 30. Those amounts can be used to pay anything that is due on the account. On May 1st, any cash left over can be distributed by check (seniors only) or carried over to the next year to be used to pay expenses in the following school year. Any rebate **shortages** will also be transferred to your students account. Any money that is left over can also be donated to the school as a charitable contribution.

